



# Service Request Form - Thermal Energy Research Laboratory

## U.S.-Pakistan Center for Advanced Studies in Energy (USPCAS-E)

### National University of Sciences and Technology

Student: MS:  PhD:  Other (specify) \_\_\_\_\_:  Faculty:  External (other than NUST):

NUST Reg. No.: \_\_\_\_\_ Degree Program: \_\_\_\_\_

For Office Use only

Ref. No. \_\_\_\_\_

Receiving Date: \_\_\_\_\_

Allotted Date: \_\_\_\_\_

**Name:** \_\_\_\_\_ **Contact No.:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Institution/School/Organization:** \_\_\_\_\_ **Department:** \_\_\_\_\_

**Project Title:** \_\_\_\_\_

**Project Supervisor (Name):** \_\_\_\_\_ **Ph (Ext.) No.:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Funding Source:** Student Research Fund  Recurring Fund  Project Fund  Other (Please Specify below)

<b>Equipment Name</b>			
<b>Nomenclature of the Test/ Nature of Object/Material</b>		<b>Sample / Test ID</b>	
<b>Objective</b>			
<b>Analysis/ Details What do you want to find out?</b>			
<b>Method Conditions/Parameters/ Resolution, etc.</b>			
<b>Details of output files</b>			

**Date:** \_\_\_\_\_

**Applicant's Signature** (I solely declare that I have read all the instructions given below and will follow the SoPs)

\_\_\_\_\_  
**Seal & Signature of the Project Supervisor**

\_\_\_\_\_  
**Seal & Signature of the Dean/Principal** (Initiating School/Center)  
**Respective HoD (ESE/TEE/EEP)** (for USPCAS-E applicants only)

Remarks:

\_\_\_\_\_  
**Approval by the Thermal Energy Research Lab PI**  
**(Dr. Majid Ali, USPCAS-E NUST)**

USPCAS-E endeavors to provide the best possible services to all the schools. It often happens that the load of samples testing from a single school becomes overwhelmed. Therefore, schools are expected to align their research themes as per the available facilities held with them, and moreover, keep and maintain the exact sample count originating from their schools.

**Important Instructions:**

- I. Applicant and his/her supervisor must address all safety aspects pertinent to the test/ method
- II. Radioactive, bio-hazardous, explosive, volatile/dirty, etc. samples will not be entertained
- III. Incomplete service request form (SRF) will be returned back to the applicant
- IV. The applicant must furnish complete information as asked in the SRF
- V. Only 01 (ONE) test will be performed per SRF
- VI. Simultaneous multiple service request forms for a single service are not allowed without justification
- VII. Separate SRFs should be raised for each type of object for testing
- VIII. Please bring well prepared test object/work bench on the day of the test conveyed to you
- IX. A fresh SRF will be initiated, if the applicant fails to appear on the allotted date and time for the test
- X. It is sole responsibility of the applicant to collect the results by providing a DVD/CD, accordingly.

For Office Use Only

Sample Received on: \_\_\_\_\_ Processed by: \_\_\_\_\_

Analysis Results provided on: \_\_\_\_\_ CD/DVD Received/Not

Testing Charges Received (Amount): \_\_\_\_\_

Demand Draft No.: \_\_\_\_\_  
(In favor of "CES RECURRING FUND")

**Seal & Initials**